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To download a copy of this brochure and the EDP 2011 nomination form visit <http://knowledgeweb.afac.com.au/training/leadership>

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AFAC/AIPM

Executive Development Program 2012

Graduate Certificate in Applied Management
(Policing and Emergency Services)
AIPM601

Distance Education (pre-residential)
5 December 2011 to 2 April 2012

Residential Component
30 April to 18 May 2012

Distance Education (post-residential)
21 May to 30 July 2012

Nominations Close
5 November 2011

Executive Development Program 2012

Overview

The AFAC Executive Development Program (EDP) is one of two national management programs conducted bi-annually by the Australian Institute of Police Management (AIPM). It is designed for senior personnel who will be responsible for providing future leadership and development for public safety organisations (fire, police, State and Territory emergency services, ambulance and defence) in the 21st century.

Participants who successfully complete all of the program requirements are awarded the Graduate Certificate in Applied Management (Policing and Emergency Services), and will be eligible to undertake the Graduate Diploma of Executive Leadership (Policing and Emergency Services) through the AFAC Executive Leadership Program (ELP). The ELP, in turn, is a pathway for graduates to undertake the Masters of Emergency Management at Charles Sturt University.

The EDP and ELP programs are unique because they have been created specifically to meet the management needs of public safety practitioners. These are the only qualifications granted by an institution that is wholly governed by industry and co-located within a university faculty (Charles Sturt University – the Australian Graduate School of Policing).

Representation on the programs from both operational and non-operational areas is encouraged, however, it is vital that all participants are currently employed in a leadership role within a public safety organisation and are capable of undertaking post-graduate level studies.

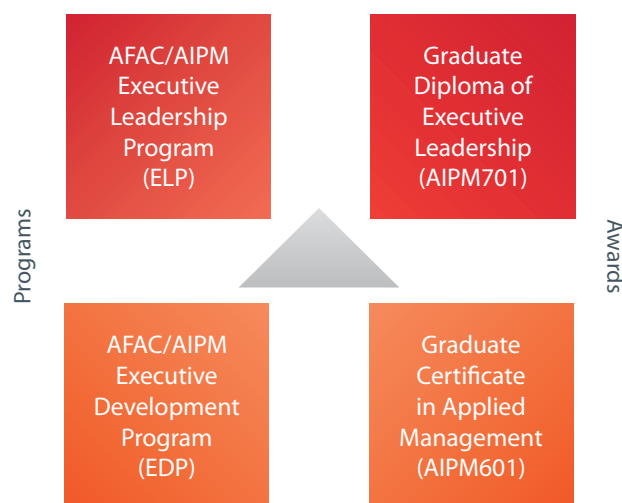
Program Cost

Cost per participant: \$10,500 (plus GST)

This includes tuition and course materials as well as all meals, outings and accommodation at AIPM in Manly for the duration of the three week residential component.

Nominating agencies are expected to arrange and fund travel and cover any additional expenses.

Leadership Programs



Program Structure

The EDP – Graduate Certificate in Applied Management (Policing and Emergency Services) – comprises four subjects (see diagram below) two completed via distance education and two during the intensive three week residential study held at AIPM Manly.

The distance education subject AIPM601 S1 requires participants to participate in three on-line forums and complete two written assignments of approximately 1,500–2,500 words. AIPM601 S4 has two assignments of 1,500 and 3,000 words respectively.

The residential subjects incorporate and develop the following key themes with an applied problem-solving approach:

- » Organisational Leadership
- » Business Planning
- » Cultural Change
- » Decision Making
- » Media Skills
- » Risk Management
- » Psychological Profiling
- » Financial Management
- » Project Management
- » Team Building
- » Industry Case Studies

AIPM601S1 Foundations of Strategic Management (RPL available*)	AIPM601S2 Strategic Planning & Performance Management	AIPM601S3 Leadership & Organisational Change	AIPM601S4 Contemporary Issues in Public Safety & Emergency Services (RPL available*)
Distance education	Residential		Distance education
5 Dec 2011 – 2 Apr 2012	30 April – 18 May 2012		21 May – 30 July 2012



Graduate Certificate in Applied Management (Policing and Emergency Services)

* Recognition of Prior Learning available.

Program Outcomes

- » Analyse complex problems and deal with advanced management tasks.
- » Participate in executive level decision making, particularly in the areas of corporate planning, human and financial resource management and public accountability.
- » Establish parameters for judging the effectiveness of corporate processes and performance outcomes.
- » Implement corporate improvement strategies consistent with their jurisdictional objectives.
- » Develop quality control standards and strategies to manage results.
- » Develop and implement strategic goals and plans.
- » Provide leadership and direction for others.
- » Model an ethical approach to decision making.

Nomination Guidelines

Nomination guidelines have been provided to assist in the selection of nominees who will obtain maximum benefit from the program for themselves and their agencies.

Industry sponsorship underpins the operation of the AIPM including admission requirements to academic programs.

Pre-requisite study: Admission to program is dependent on candidates holding prior academic qualifications one level below that of the program being undertaken at the AIPM. In some cases where individuals do not possess the formal qualification they may be granted entry based on years of industry experience in a management or leadership capacity.

Co-requisite industry employment: Unlike most institutions, admission to AIPM programs is dependent on selection of candidates by the student's home agency and nominations from individuals are not accepted. This is organisational endorsement that students of AIPM programs are considered capable of successfully achieving the course learning outcomes.

Students benefit greatly from the opportunity to create lasting relationships with peers throughout the industry.

Agencies are also encouraged to consider appointing past graduates as mentors to nominated participants attending the program.

Selection Criteria

- » Nominees must have a tertiary qualification and/or 9 years experience within their industry and 5 years experience in a management position (preferably within the emergency services/public safety industry).
- » Nominees must have a demonstrated capacity to successfully complete the Post Graduate qualification of the Graduate Certificate in Applied Management (Policing and Emergency Services).
- » Nominees should demonstrate potential for further career advancement.
- » Nominees should have intermediate Microsoft Office skills.

Agency Responsibility

- » Nominating participants in accordance with selection criteria and with due consideration for equity and diversity.
- » Providing the nominee(s) with the opportunity to complete the program within 7 months. This will include distance education and a three week residential.
- » Supporting professional development by ensuring that the nominee(s) experience minimal disruption whilst completing the residential.
- » Organising and financing travel arrangements and living allowances for the residential component.
- » Ensuring a replacement is provided should the nominee be unable to attend the residential component.

Program Dates

Distance Education: Details of assignment deadlines are provided to participants by AIPM prior to commencement.

Residential Component: Arrive at the AIPM on the first day of the Program (Monday) prior to 11am, and depart on the final Friday by 11.00am.

Nomination forms are due by COB 5 November 2011.

Cancellation Policy

Participants must inform AFAC in writing of their intention to withdraw from the program or defer the residential component. The following cancellation policy was agreed to by Council in 2002:

- » If written notification is received less than one (1) month prior to the residential, no refund on course fees.
- » If written notification is received one to three (1-3) months prior to the residential, 50% of the program fee is payable.
- » If a suitable replacement is provided any time prior to the residential, no penalty is applied.

To avoid cancellation fees and assist AFAC to continue to provide quality, cost competitive programs to our members, agencies are advised to identify potential replacement nominees as part of their selection process.